Wednesday Club Position

Location: Crossways URC Church, Elephant & Castle
Hours: Wednesday's between 10am-2:30pm

About Robes:
We have been supporting those who are experiencing homelessness in Southwark and Lambeth since 2007, through our winter night shelters, weekly day centre Wednesday Club, our floating support tenancy sustainment program, and signposting services.
At Robes, we believe that it takes a village to support someone out of homelessness, and there is a role that everyone can play.
To find out more, please visit our website: www.robes.org.uk

Position Description:
The Wednesday Club is our day centre based in Elephant and Castle, welcoming current and former guests throughout the year. Guests can enjoy breakfast, a hot, nutritious lunch and shower facilities. The Wednesday Club provides an opportunity for guests to connect with their community, enjoy games and social activities and spend time in a welcoming environment. Our dedicated advice workers are also available to support guests with any challenges they may be facing.
The day centre is open every Wednesday from 10am – 2pm. Volunteers are expected to arrive at approximately 10am to help set up the centre and prepare to welcome and serve guests. The session finishes at 2pm with volunteers generally staying until approximately 2:30pm to clean the kitchen and foyer and close the centre.
There are two main roles available:

Kitchen/ Chef duties include:

- **Preparing breakfast** – Food will be pre-ordered and delivered to the Wednesday Club between 9am and 10am. There is a continental breakfast, and volunteers will assist with making toast, teas & coffee, and serving guests their breakfast.
- **Preparing lunch/ dessert** – Prepare the weekly meal with two options (one meal for vegetarians and one meal for non-vegetarians). Kitchen training will be provided and other volunteers will be available to support meal preparation. Volunteers let the Coordinator know in advance what they would like to cook so ingredients can be ordered.
- **Cleaning and closing the centre** – Clean the kitchen, watch and put away dishes, sweep the floor, wipe down tables etc.

Hosts Role

- **Setting up** – Set up the chairs and tables to ensure there are 4 tables with 4 chairs and take out extra tables/ chairs during the winter night shelter period and if there aren't enough for guests to sit on. Set up the different games and colouring books and welcome guests as they arrive.
- **Warm welcome and interaction** – Start a friendly conversation with the guests as they come in, play games and colouring activities and encourage everyone to get involved so that no one feels isolated or left out.
- **Serving/ setting up for lunch/ dessert** – Set the tables with cutlery and tissues, ask the guests if they would like the vegetarian or non-vegetarian menu option. You will serve the meals to the guests from the kitchen counter based on what the guest would like to eat.
- **General Cleaning** – help wipe the tables, sweep up etc at the end of the day

For more information please email project.officer@robes.org.uk . Please provide a way for us to contact you.