**[Contact Address]**

**[Date]**

Dear Sir / Madam

I am writing you today on behalf of the Robes Project, to thank you for your generosity and support.

As you may know, The Robes Project is a grassroots charity serving those homeless and vulnerable in South London, by providing shelter, advice and hospitality over the cold winter months every year. Your **[donation / sponsorship]** was greatly appreciated and went towards the Robes Project Winter Night Shelter by **[what did it do e.g. fed guests, clothed guests etc]**

The Robes Project is continuing to develop its service to address the evolving needs faced by the isolated and vulnerable homeless in South London and is always happy to receive support from the local community. If you would like to continue collaborating with the Robes Project in the future, please do get in touch with the Robes Charity Manager:

Nick Faraday

Bermondsey Central Hall

256 Bermondsey Street

London

SE1 3UQ

Email: admin.robes@robes.org.uk

Tel: 0207 407 5623

Thank you once again and we look forward to working with you in the future.

Yours faithfully,

**[Name]**